

**County of Bland**  
**County Administration Receptionist**

This multi-experienced position will perform a variety of receptionist/secretarial duties for the County of Bland. A copy of the full job description can be obtained from the Bland County Administrator's Office. The salary range will be \$20,000 to \$21,500 plus benefits depending on experience. Please submit current resume and a state application (VA) immediately to Eric Workman, County Administrator, P.O. Box 510, Bland, VA 24315. Position opened until filled. Bland County is an Equal Opportunity Provider and Employer.

High school graduate with a combination of post-high school education in secretarial, accounting and/or bookkeeping or relative experience

**For more information, please visit our website at [www.blandcountyva.gov](http://www.blandcountyva.gov)**